

McGuinness Institute External Review Policy

Part of the McGuinness Institute's publication process is to engage external reviewers, where appropriate, to evaluate our work.

The first review of the draft publication is completed by the McGuinness Institute team. The second review is completed by external parties.

Objectives of External Review

Reviewers are asked, among other things, to evaluate whether the draft publication:

- Achieves its strategic purpose,
- Has a clear intention,
- Is methodologically sound,
- Follows appropriate ethical guidelines,
- Is appropriately structured and easy to follow,
- Has any inaccuracies or omissions in the content,
- Has conclusions and/or recommendations that follow logically from the main body of the publication, and
- Discusses and provides the necessary references to relevant work.

We might also seek advice on questions more specific to the publication's topic area; for example, whether ethical or cultural dimensions or current scientific knowledge are appropriately and accurately incorporated.

External Review Process

1. The topic is assessed to determine the type of expertise needed to review the publication.
2. External reviewers are chosen for their specialist knowledge of a topic (or aspect of a topic).
3. A list of external reviewers is considered and agreed. The scope and timeframes of the review are discussed.
4. All external reviewers will receive the one-page summary outlining the general tone and content of everyone's feedback.
5. The reviewers' responses are then considered, further discussed with the reviewers if clarification is required, and incorporated by the authors as appropriate. If the reviewers' strategic comments/feedback are not adopted, this is discussed with the reviewer ahead of publishing.
6. A final draft is prepared. At this point, if a reviewer requests, we will email the revised draft through to them so they may undertake a final revision of the draft (or part of it) before it goes to the editor and is published.
7. The final draft goes to the editor and is published following the final edits.
8. The authors maintain complete responsibility for the publication's content. To ensure this is clarified in the publication, the following statement is made in the preface: 'All errors and omissions remain the responsibility of the author(s)'. External reviewers are usually indicated in the publication but, if requested, the name can be confidential.

External reviewers to date have included

Dr Sharon Adamson
Felicity Barnes
Jan Bieringa
Michael Boland
Keitha Booth
Dr Rick Boven
Alastair Boulton
Max Bradford
Dr Janet Bradford-Grieve
Dave Breuer
Denise Brown
Sir Paul Callaghan
Wayne Cartwright
Julian Carver
Dr Ralph Chapman
Dr Anthony Cole
Professor Marston Conder
Ronnie Cooper
Guy Coulson
Yvonne Curtis
Dr Peter Davies
Roger Dennis
Tony Falkenstein
Tony Fenton
Jeanette Fitzsimons
Bob Frame
Moira Fraser
Bruce Gilkison
Derek Gill
Sir Peter Gluckman
Dr Kerry Grundy
Robin Gunston
Professor Harlene Hayne
Myra Harpham
Professor Jack Heinemann
David Henry
Robert Hickson
Sir Frank Holmes
Dr John Hood
Sophie Howard
Stephanie Howard
Mark Hucklesby
Margaret Hunn
Beat Huser

Colin James
Professor Philip Joseph
Jonathan King
Stephen Knight-Lenihan
Fanny Lammers Van Toorenburg
John Lancashire
Dr Maggie Lawton
Bridget Liddell
Chris Lipscombe
Nick Marsh
Dr Andrew Matthews
Dr Malcolm Menzies
Gareth Moore-Jones
Lloyd Morrison
Kim Ngarimu
Dr Barbara Nicholas
Dame Claudia Orange
James Palmer
Ashok Parbhu
Dr John Peet
Sherie Pointon
Patrick Power
Kerry Prendergast
Stephanie Pride
Peter Rankin
Wendy Reid
John Roberts
Dr Lin Roberts
Dr Mere Roberts
Professor Jacqueline Rowarth
Professor Caroline Saunders
Judy Siers
Professor Phil A. Silva
Wayne Silver
Chris Simmons
Jim Sinner
Morgan Slyfield
Dr Huhana Smith
Professor Jeff Tallon
Hugh Templeton
Dr Steve Thompson
Nat Torkington
Dr John Volpe

Dr Jim Watson
Dr Sean Weaver
Mark Weldon
Jez Weston
Dr Morgan Williams
Dr John Wilson

Thank you to all our external reviewers who, over the years, have helped us deliver quality publications.