

Subject: FW: Update to your request, OIA25-0118
Date: Tuesday, 1 April 2025 at 12:53:37 PM New Zealand Daylight Time
From: Enquiries <enquiries@mcguinnessinstitute.org>
To: [REDACTED]
CC: Patrick Shonakan <ps@mcguinnessinstitute.org>
Attachments: image001.png, OIA25-0118 - OIA Extension Letter.pdf, image002.png, image003.png, image004.jpg

Kia ora,

Thank you for notifying us of this extension.

Unfortunately, the final date of the extension (2 May 2025) is far later than we would have hoped for. The Institute's staff member assigned to the Working Paper that this information is being used for, is leaving on 24 April and we were hopeful to be able to have the paper completed before then.

We do appreciate that this request is large and may require reasonable resource to complete a response. However, is there any possibility to be provided with a response in the next few days?

Thank you for considering this request.

Best wishes, Wendy

From: [REDACTED]
Date: Friday, 21 March 2025 at 10:19 AM
To: Enquiries <enquiries@mcguinnessinstitute.org>
Subject: Update to your request, OIA25-0118

Tēnā koe Wendy,

On behalf of [REDACTED], Director Government Services, please find attached an update to your Official Information Act 1982 request.

Kā mihi,

Official Information Act Team
Government Services | Public Affairs
Ministry for Primary Industries – Manatū Ahu Matua
Charles Fergusson Building, 38-42 Bowen Street | PO Box 2526 | Wellington 6140
Telephone: 0800 00 83 33 | Email: Official.InformationAct@mpi.govt.nz | Web: www.mpi.govt.nz

Ministry for Primary Industries
Manatū Ahu Matua



From: Enquiries enquiries@mcguinnessinstitute.org
Date: Thursday, 20 March 2025 at 8:59 AM
To: [REDACTED]
Subject: Re: OIA 2025/02: Request for information on climate-related Cabinet papers

Mōrena,

I am writing to check on the ETA for the request below.

Many thanks, Wendy

From: [REDACTED]
Date: Monday, 24 February 2025 at 2:42 PM
To: Enquiries enquiries@mcguinnessinstitute.org
Subject: RE: OIA 2025/02: Request for information on climate-related Cabinet papers

Kia ora Wendy,

Thank you for your official information request received on 21 February 2025.

Your request below will be considered, and a decision provided in accordance with the requirements of the Official Information Act 1982.

If you have any questions regarding this request, please email Official.InformationAct@mpi.govt.nz

Ngā mihi,

Official Information Act Team
Government Services | Public Affairs
Ministry for Primary Industries – Manatū Ahu Matua
Charles Fergusson Building, 38-42 Bowen Street | PO Box 2526 | Wellington 6140 | New Zealand
Web: www.mpi.govt.nz

From: Enquiries enquiries@mcguinnessinstitute.org
Sent: Friday, 21 February 2025 4:05 pm
To: [REDACTED]
Subject: OIA 2025/02: Request for information on climate-related Cabinet papers

Our OIA 2025/02: Request for information on climate-related Cabinet papers

We are treating the new questions below as a new OIA, although the OIA 2024/13 requests in May 2024 and October 2024 are related (see the schedule on our website [here](#)).

Working Paper 2025/03: List of Climate-related Cabinet papers, dated 2001–2024 (WIP)

The Institute is currently in the process of completing *Working Paper 2025/03: List of Climate-related Cabinet papers Dated 2001–2024*. This working paper aims to create a list of all climate-related Cabinet papers, and accompanying Cabinet Committee and Cabinet minutes that have been produced and proactively released between 2001 and 31 December 2024. The Institute's intention is to ensure that there is a comprehensive list of Cabinet papers that set out New Zealand's public policy response to climate change.

The February 2025 table (see [here](#) and Excel attached) has been updated. The new 2025 table takes into account:

- (i) Your 2024 correspondence;
- (ii) Cabinet papers published between May 2024 and 31 December 2024;
- (iii) Chapter 5: Cabinet Decision-making in the *2023 Cabinet Manual* (see [here](#)); and
- (iv) A new definition. A 'climate-related Cabinet paper' is a Cabinet paper that:
 - a. Discusses risks, costs and/or opportunities that climate change may create.
 - b. Discusses how New Zealand might adapt to or mitigate the impacts of climate change over the long-term.
 - c. The content is forward-looking, strategic (rather than operational) and of significant scale.

Given the above, we made the following changes:

Made minor title changes to better reflect the content of the Cabinet paper (as in some cases only the titles of the accompanying minutes had been given);
Added individual columns for the Cabinet paper, the accompanying Cabinet Committee minute and finally the Cabinet minute (see [Figure 1 below](#)) to better reflect the decision-making process of Cabinet;
Included Cabinet papers (and their accompanying minutes) that had previously been missed by the Institute. This resulted in the addition of 25 Cabinet papers (see green rows in attached Excel); and
Removed Cabinet papers that did not meet our refined definition of 'climate-related' (see criteria above). This resulted in the removal of 35 Cabinet papers.

New questions

There are four parts to this request.

Part One: Cabinet decision-making process

Q1: Does Figure 1 below accurately reflect the standard process for Cabinet decision-making? Please provide any suggestions or additions you have to the text or stages.

Q2: We have noticed that in most cases Cabinet papers do not have a reference number stated in the document itself. In these cases, can we assume these papers have the same reference number as the related Cabinet/Cabinet committee minute? This is what we have assumed, see excerpt of Excel in box below.

Paper and minute reference numbers		Stage 1: Paper lodged with Cabinet Office		Stage 2: Cabinet Committee	
Row number (Col. A)	All reference numbers in the series (Col. B)	Date paper lodged with Cabinet Office (Col. C)	Title of paper and link. Note: Papers are referred to as SUBs (Col. D)	Date paper considered by Committee (Col. E)	Name of Committee (Col. F)
80	ENV-22-SUB-0048 ENV-22-MIN-0048 CAB-22-MIN-0508	NK	[ENV-22-SUB-0048] Implementing the Financial Sector (Climate-related Disclosures and Other Matters Amendment Act 2021	20221110	Cabinet and

Part Two: Missing information

Q1: Filter for MPI (Col. J) and then please add missing information (identified in red text) in Col. B to K, if readily available.

Part Three: Points of clarification of existing Cabinet papers

Q1-4: See 'Col. L: McGuinness Institute comment'. See yellow highlighted cells in rows 22, 40, 71 and 100 (please note some rows have more than one question).

Part Four: Questions on Cabinet papers released after May 2024

Q1: Are there any Cabinet papers missing that meet the criteria for being 'climate-related' and were published by MPI between 23 May 2024 and 31 December 2024?

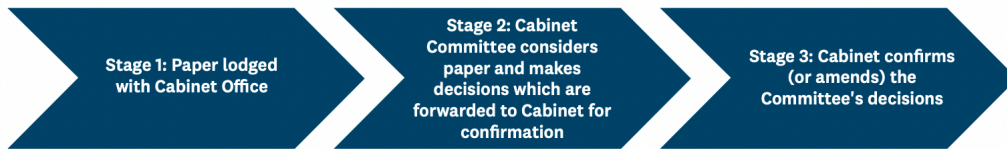
Q2: If yes, could MPI add these papers in a new row at the bottom of the Excel and fill in Cols. B to K (i.e. row 115 onwards)?

Please do not hesitate to contact me if you have any questions or points of clarification.

Thank you in advance,

Wendy

[Figure 1](#) Illustration of the standard process for Cabinet decision-making



From: [REDACTED]
Date: Wednesday, 20 November 2024 at 7:33 AM
To: Wendy McGuinness wmcg@mcguinnessinstitute.org
Subject: OIA24-0789 - response

Good afternoon Wendy

On behalf of [REDACTED], Director Government Services, please find attached a response to your information request.

Kind regards
[REDACTED]

Official Information Act Team
Government Services | Public Affairs
Level 15 (West), 34-38 Bowen Street, Charles Fergusson Building, Wellington
Ministry for Primary Industries - Manatū Ahu Matua
Web: www.mpi.govt.nz



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From: Wendy McGuinness <wmcg@mcguinnessinstitute.org>
Date: Wednesday, 23 October 2024 at 5:17 PM
To: [REDACTED]

Cc: Patrick Shonakan <ps@mcguinnessinstitute.org>
Subject: OIA 2024/13: Request for citation information missing on Cabinet papers that relate to climate change

Kia ora,

OIA 2024/13: Request for citation information missing on Cabinet papers that relate to climate change

Thank you for your previous responses to our initial OIA.

The Institute has incorporated all your changes and suggestions. The updated excel is attached (version 2). We have also updated the table on our website (see [here](#)) for alignment. Unfortunately, these changes create new gaps (see red text in excel). It would be great if you could complete and send the excel back. We will then incorporate and reload the excel into a table on our website.

FYI: The two major changes to the excel, suggested by three departments (through either correspondence or the formatting of their response), were (i) providing the committee reference and date as well as the Cabinet reference and date (or vice versa), and (ii) the creation of a new column (Col E) which lists the accompanying minute to the Cabinet paper listed in Col D.

We have also had the format of the Excel reviewed by Cabinet Office to ensure the information in the table is presented clearly. Cabinet Office also recommended minor changes to the titles of Cols B and D and information in Col H. These changes have all been incorporated.

Our Request

We are requesting that each of the four departments, together or separately, review and respond to the red text in Cols A, B, C and E. Again, you can filter by government department in Col F of the excel or via the [table](#) on our website.

Note: The breakdown of information to confirm or provide by government department is as follows:

Government department	Comment
MBIE	21 confirmations relating to Cabinet or committee references and dates a paper was tabled at Cabinet or committee.
MFAT	7 confirmations relating to Cabinet or committee references and dates a paper was tabled at Cabinet or committee; 1 Cabinet minute to provide.
MfE	1 confirmation relating to a Cabinet paper; 5 Cabinet minutes to provide.
MPI	4 Cabinet minutes to provide.

Many thanks for considering this further request.

Best wishes,

Wendy McGuinness and Patrick Shonakan

P.S. We have attached your responses to our initial request if needed.

Wendy McGuinness

Chief Executive

McGuinness Institute Te Hononga Waka

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