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**From:** [REDACTED]  
**Date:** Wednesday, 5 March 2025 at 11:02 AM  
**To:** Enquiries <[enquiries@mcguinnessinstitute.org](mailto:enquiries@mcguinnessinstitute.org)>  
**Subject:** Transfer: OIA 29980 Wendy McGuinness: Request for information on climate-related Cabinet papers [SEC=UNCLASSIFIED]

[UNCLASSIFIED]

UNCLASSIFIED

Tēnā koe Wendy McGuinness

We refer to your official information request of 21 February 2025 for:

**"Part One: Cabinet decision-making process"**

Q1: Does Figure 1 below accurately reflect the standard process for Cabinet decision-making? Please provide any suggestions or additions you have to the text or stages.

Q2: We have noticed that in most cases Cabinet papers do not have a reference number stated in the document itself. In these cases, can we assume these papers have the same reference number as the related Cabinet/Cabinet committee minute? This is what we have assumed, see excerpt of Excel in box below.

**Part Two: Missing information**

Q1: Filter for MFAT (Col. J) and then please add missing information (identified in red text) in Col. B to K, if readily available.

**Part Three: Questions on Cabinet papers released after May 2024**

Q1: Are there any Cabinet papers missing that meet the criteria for being 'climate-related' and were published by MFAT between 23 May 2024 and 31 December 2024?

Q2: If yes, could MFAT add these papers in a new row at the bottom of the Excel and fill in Cols. B to K (i.e. row 115 onwards)?"

This email is to advise we have transferred the following part of your request to the Department of the Prime Minister and Cabinet (DPMC) for response as the requested information is believed to be more closely connected with the functions of DPMC (section 14(b)(ii) of the OIA refers):

**"Part One: Cabinet decision-making process"**

Q1: Does Figure 1 below accurately reflect the standard process for Cabinet decision-making? Please provide any suggestions or additions you have to the text or stages."

You will hear further from DPMC concerning that part of your request.

Ngā mihi

**Executive Services Division**

New Zealand Ministry of Foreign Affairs & Trade | Manatū Aorere

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**From:** Enquiries <[enquiries@mcguinnessinstitute.org](mailto:enquiries@mcguinnessinstitute.org)>  
**Sent:** Friday, February 21, 2025 4:07 PM  
**To:** [REDACTED]  
**Subject:** OIA 2025/02: Request for information on climate-related Cabinet papers

Kia ora,

**Our OIA 2025/02: Request for information on climate-related Cabinet papers**

We are treating the new questions below as a new OIA, although the OIA 2024/13 requests in May 2024 and October 2024 are related (see the schedule on our website [here](#)).

**Working Paper 2025/03: List of Climate-related Cabinet papers, dated 2001–2024 (WIP)**

The Institute is currently in the process of completing *Working Paper 2025/03: List of Climate-related Cabinet papers Dated 2001–2024*. This working paper aims to create a list of all climate-related Cabinet papers, and accompanying Cabinet Committee and Cabinet minutes that have been produced and proactively released between 2001 and 31 December 2024. The Institute's intention is to ensure that there is a comprehensive list of Cabinet papers that set out New Zealand's public policy response to climate change.

The February 2025 table (see [here](#) and Excel attached) has been updated. The new 2025 table takes into account:

- (i) Your 2024 correspondence;
- (ii) Cabinet papers published between May 2024 and 31 December 2024;
- (iii) Chapter 5: Cabinet Decision-making in the *2023 Cabinet Manual* (see [here](#)); and
- (iv) A new definition. A 'climate-related Cabinet paper' is a Cabinet paper that:
  - a. Discusses risks, costs and/or opportunities that climate change may create.